



# ST ANDREW'S CHURCH

## BIGGLESWADE

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### THE PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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**THE PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**



**Aim and Purposes**

The Parochial Church Council (PCC) of the Church of St Andrew's, Biggleswade has the responsibility of co-operating with the Revd. Liz Oglesby-Elong, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the Church building and of the adjoining Chapter House and grounds.

**Objectives and Activities**

The PCC is committed to enabling and encouraging as many people as possible to worship at God's Church and to become part of the Christian community at St Andrew's. Our services, worship and other activities put faith into practice through prayer and scripture, music and sacrament and acts of outreach into the community. Through the services and activities which take place, we aim to enable people to live out their faith through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church, and of the adjoining Chapter House complex.

**Ministry Team**

St Andrew's is led by the Revd. Liz Oglesby-Elong, and supported by a ministry team consisting of Mr Colin Dixon and Miss Rosemary Bentley, our Readers.

**Safeguarding Statement**

Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults) came into force at the latter end of 2016 and we confirm that the PCC continues to review our policies to ensure compliance, and that we are having due regard to the guidance.

**Achievements and Performance**

Mission Action Planning

Central to the mission action plan for St Andrew's is the vision statement which is:

St Andrew's Church: Worshipping God with Joy, Growing in Faith, Serving with Love and Welcoming All.

The PCC continues to work towards the following aims: -

- Ensure that the whole Church owns the vision statement.
- Encourage everyone to grow in faith, in both the Church community and the wider community.
- Develop a wider and deeper sense of welcome, fellowship and belonging, involving everyone.

## **Worship and Prayer**

Clergy, including visiting Clerks in Holy Orders, and Diocesan priests, officiated during the Vacancy, which ended on Saturday 25 September, when the Revd Liz Oglesby-Elong was licensed via Zoom [owing to COVID-19]; subsequently Revd Liz's Collation by the Bishop of Bedford, and Installation and Induction by the Archdeacon of Bedford took place at St Andrew's Church on Saturday 4 December. Main services continue to be shared live via Zoom as well as in church.

The main service of the week, once pandemic restrictions were lifted, continued to be the Sunday morning Parish Communion at 10.00 am, with a weekly Holy Communion service also taking place on Thursday mornings. Towards the end of the year, both these services were followed by coffee in the Chapter House as we felt confident offering hospitality once more. In December, the 8.00 am [said Communion – traditional words] resumed on the first Sunday of the month; it is hoped the frequency of this worship will increase in 2022.

On the first Sunday of the month, the Parish Communion is usually replaced by a Family Communion with a less formal liturgy and a small worship group. An important part of our mission and outreach is through the provision of baptism, wedding, and funeral services as opportunities to celebrate and to give thanks and prayers to God at significant points in people's lives.

During 2021 we conducted 8 baptisms, 7 weddings, 1 marriage blessing, 36 funerals, and 8 committals of cremated ashes; it was important to celebrate baptisms and weddings particularly in the summer and autumn.

Whenever possible in 2021, St Andrew's marked the major Christian festivals during the year with special services and acts of witness. These included:

- Colourful banners were displayed outside the Church to raise awareness of Palm Sunday, Maundy Thursday, Good Friday and Easter Day.
- During Holy Week and Easter 2021 three large crosses were set up in front of the Church.
- An Advent Sunday Service of Light in Church, carol singing in the Church grounds, and a Service of Nine Lessons and Carols were welcomed and celebrated in December
- A Floodlit Nativity Tableau east of the Church throughout Christmas and Epiphany.
- A Sunday School Nativity was well attended in Church on Christmas Eve.

Throughout 2021 the Church has been open during the day, for a minimum of 2 hours, twice weekly, for visitors who may wish to spend time in prayer or contemplation whenever pandemic obligations and restrictions permitted.

## **Pastoral Care**

During 2021 clergy and lay teams continued to provide pastoral care for members of the congregation and parish at large, whenever possible.

A small lay team are able to provide Home Communion; the frequency of such visits has been limited during the pandemic, but a more extensive programme is planned for 2022. Various networks of contact and support have continued to flourish, often via doorstep meetings, telephone calls, written communications including many valued contributions from Sunday School members, social media, personal greetings, and more recently in discussions during times of hospitality in the Chapter House.

## **Nurture and Teaching**

St Andrew's continues to provide different opportunities for nurture and Christian growth in a mixture of environments. The 2021 Lent course followed the York Course, "Caring for Creation", focusing on climate change, and this was delivered via Zoom. The theme of this was carried forward into the Country Fayre in

September, which was delivered outdoors and attracted many from the community. An exhibition during the Country Fayre in the Church focused upon the effects of climate change. Four children followed a weekly Zoom session during 2020 as they prepared to be admitted into Communion; these continued through the first few months of 2021 as an admittance service was not possible. Five young people followed the Emmaus Nurture course as confirmation preparation via Zoom during 2020 and into 2021. A Confirmation and Admission service was held in May, when the 5 young people were confirmed and the 4 children were admitted by Bishop Richard.

The use of New Daylight Bible reading notes is encouraged. We are fortunate to provide nurture groups for our young people. Our Sunday School has met throughout the year when regulations permitted. The Sunday School delivered a nativity play at the crib service on Christmas Eve. We were blessed to be able to hold our annual Holiday Club in 2021, with over 100 children attending. They were split into 4 separate groups both inside the Church and in marquees in the churchyard. The children met altogether at the beginning and end of the day for a stage show and worship led by our older teenagers following the Scripture Union theme, "Wonder Zone".

### **Mission and Evangelism**

St Andrew's has developed a strong reputation for reaching out into the community. We believe that by creating opportunities to meet with people in the town and community we create opportunities to welcome them into the Christian faith. To support our work with children and young people, St Andrew's continues to work within the Diocesan Child Protection Policy which includes DBS checking of all those who are in regular or unsupervised contact with children or vulnerable adults.

Our inclusive youth groups re-opened in September following suspension due to Covid. We opened with a 9+ and 11+ group meeting on Thursday evening and a 15+ group meeting on Sunday evenings. The programme is primarily activity based with occasional discussions and a special youth service at the end of each term. Normally the total weekly attendance is around 20 with a mixture of Church and non-Church families being represented.

The 1st and 2nd St Andrew's Rainbows, 1<sup>st</sup> St Andrew's Brownies and 1<sup>st</sup> St Andrew's Guides continue to meet weekly in the Chapter House when possible. During Covid groups met outside where possible.

Our Saturday morning Coffee Shop, reopened in September on just one Saturday a month to coincide with use of the ringing centre. This session is run by church members who are members of the Mothers Union. The Coffee Shop attracts some morning shoppers, bellringers, and members of the parish family. Sunday lunches restarted in September and continue to serve up to 80 people which include a mix of congregation and community attendees. All refreshments served at St Andrew's are now 'fairly traded' and the PCC was pleased to be able to successfully register as a Fairtrade Church during 2013. Profits are donated to Church funds and designated charities.

In 2016 St Andrew's took the decision to partner with the small African charity "Hands at Work"; this has allowed the Church to partner with the small and vulnerable community of Mafambisa. The PCC currently directly support 15 children through its annual Mission payments with Church groups and individuals supporting a further 30. As well as supporting the children financially, the charity encourages the Church to send teams of people out to the partner community. Teams have visited Africa annually between 2015 and 2019. Unfortunately our team planned for 2020 had to be postponed twice and will now take place in July 2022.

St Andrew's continues to maintain links with the local schools as feasible; this year the churchwardens continued links with pupils in their classrooms via Zoom. Following a Governing Body Reconstitution in 2014 for both schools, St Andrew's Lower School now has four Church governors, including the incumbent, and Edward Peake Middle School now has three governors including the incumbent. The PCC thanks those who are prepared to give up their time in this important role. The Church also meets the cost of giving

a Christian book to the Year 1 intake at St Andrew's Lower School and contributes to the giving of a prayer book to Year 8 leavers at Edward Peake Middle School.

### **Mission Giving**

Helping those in need is a demonstration of our faith. St Andrew's has a policy of setting aside 8% of our annual stewardship and collection plate giving for mission payments, with a further 2% set aside for emergency mission payments. During 2021 the sum of £5,668 was available for distribution to international, national, and local charities.

The Annual Mission Giving for 2021 was: -

- The Need Project                      £935
- Hands at Work                          £3,600

Allocated to Emergency Mission Fund (EMF) in 2021 was the sum of £1,133

During the year 2021 payments were made from the Emergency Mission Fund: -

- Noah Enterprise                      £200
- UNICEF (Afghanistan)              £500
- Bishops Harvest Appeal              £300

As is the custom, the Christmas collections were also given to charity and in 2021 donations in the sum of £1,236 equally shared between BRASS and CRISIS.

A further £2,010 was also raised or collected for other charities through these accounts, namely through Lenten Giving - Save the Children (Yemen) (£746), the Bishop's Harvest Appeal (£417) and Christian Aid (£847).

Additionally the Church ran Just Giving pages for Save the Children (Yemen) £1,664 and Christian Aid £862.

The Country Fayre was held in the Church grounds in September 2021 and raised £3,928 split equally between Christian Aid and A Rocha UK.

This all produced the grand sum of £16,368 in mission giving in 2021, (2020 - £12,799).

### **Mission Partnership with "Hands at Work" and the community of Mafambisa**

Following "The Room" Youth Group trip to Africa in the summer of 2015, the PCC decided to establish a partnership with "Hands at Work" and through this sponsor orphaned and vulnerable children in the community of Mafambisa (formerly Siyathuthuka), a community which was visited by "The Room". The PCC has entered a formal partnership with "Hands at Work" with a focus on the Care Point at Mafambisa and has agreed to sponsor 15 children at a cost of £20 per child per month to be reviewed every 3 years. Additional sponsorship by individuals in St Andrew's congregation and Edward Peake Middle School has increased the total sponsorship to 46 children. Further trips to Africa took place during the summer of 2016 for 11 people, and another for 12 people in 2017. During 2018 our young people from "The Cupboard" made the trip to South Africa visiting the communities of Mafambisa, Share, Pfunani and Mluti. In 2019 a team of 7 visited Care points in Oshoek, Mafambisa and Zwelisha. The 2020 team had to be postponed due to the Pandemic and was again postponed in 2021. The team is now scheduled to visit in May 2022.

### **Deanery Synod**

During 2021 St Andrew's had three representatives on the Deanery Synod, and all were automatically members of the PCC. This provides the PCC with links between the parish and the wider organisation of the Church. St Andrew's also actively participates in deanery events such as deanery evensongs during Lent and on other occasions.

## **The Church Building**

Small works have been undertaken during the year along with items of regular maintenance, which are important in the long-term care of the building, including interior decorating and churchyard work parties undertaken by members of the congregation.

The Church is regularly cleaned by a team of volunteers, and this was undertaken during 2021 when pandemic restrictions permitted.

## **The Friends of St Andrew's**

The Friends of St Andrew's is a group of those, who through the payment of an annual or life subscription, assist the Parochial Church Council, to care for the fabric of the Parish Church. Previously the entity was known as the St Andrew's Preservation Trust, founded in 1985 for the care of St Andrew's past, present and future.

## **The Chapter House**

The Chapter House is used by a wide range of community and Church groups and is itself an outreach to our community. The facilities provide a very good environment for a wide range of activities including social groups for older people, activity groups for pre-school children, uniformed organisations (Guides, Brownies, and Rainbows) and NOAH Enterprise and MIND (National Association for Mental Health). These activities have been affected during the year by Covid, however with special measures incorporating social distancing and increased ventilation these groups have managed to meet throughout the year. The Chapter House also provides good space for refreshments after services as well as our Sunday School and Youth Groups.

## **Curate's/Minister's Home**

The purchase of 10 Compton Mead in 2017, funded from the proceeds from the sale of St Andrew's House on Wilshere's Road and a substantial contribution from the Peter Vickers Memorial Trust, has provided the PCC with a suitable property for future use as a curate or minister's home. In the short term, while no ministerial support for the incumbent is in place, the house is being rented out, providing useful income to the PCC until such time as it is required for its primary role.

## **Structure, Governance and Management**

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 8 times during the year with the various teams meeting as required throughout the year, those teams being:

- Growth and Mission Team – Responsible for our outward looking activities that reflect our mission to the community around us, and all that we do to develop Christian nurture and growth within the church community and the wider community.
- Pastoral Team - Responsible for the pastoral care of the congregation and wider community that comes into contact with the church, including home visiting, baptism visiting, and home Communions.

Plus three further groups that support other activities and maintain the buildings and grounds:

- Communications Team
- Buildings and Grounds Team
- Stewardship (formed as required for stewardship renewal)

All the groups are accountable to the PCC and report back regularly and bring items to the full PCC for discussion as necessary.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the Revd. Liz Oglesby-Elong, the two Churchwardens and a number

of Deanery Synod representatives and lay members elected by those who are on the Electoral Roll of the Church. All those who attend services regularly are encouraged to register on the Electoral Roll and may stand for election to the PCC.

#### Churchwardens

Dr Robert Butcher, Miss Rosemary Bentley

#### Lay PCC members

Mr Paul Daniels, Mr Oliver Dilley, Mrs Vivienne Gayfer, Mr Peter Giles, Mr Vaughan Johnson, Mr Rob Lackey, Miss Claire Leeks, Mrs Maggie McLoughlin, Miss Ruth Marshall-Jones, Mr David Pilgrim, Mr Andrew Rutt, Mr Mark Simmons.

#### Deanery Representatives

Miss Rosemary Bentley, Mrs Hilary Johnson, Mr Andrew Whatling.

#### **Finance**

The accounts show a surplus on the general funds of £4,593 (2020-deficit £10,103). The recovery from the pandemic allowed for increase hire of the Chapter House bringing in additional income of £7,000 and whilst the parish was in vacancy the parish share reduced by £5,000, although there were increased costs with the Church being used more, some of these were covered by grants received from the Diocese.

The PCC remains acutely aware that the everyday expenses for the running of the Church needs to come from Stewardship, the hire of the Chapter House and other donations. This becomes more difficult each year with both parish share and other costs increasing (although a great deal of work and jobs in Church are done by volunteers. St Andrew's Church remains a firm member of the Parish Buying Scheme in order to cut costs as much as possible of frequently bought materials, including Gas Energy.

#### **Electoral Roll**

As at 31<sup>st</sup> December 2021 there were 125 parishioners on the Church Electoral Roll.

#### **Volunteers**

This report highlights the breadth and depth of St Andrew's Church's achievements in the provision of worship, prayer, pastoral care, nurture, teaching and mission outreach, as well as in practical projects. These achievements can only be carried out with the help and dedication of a very significant number of volunteers from the congregation who contribute to all aspects of Church life in its broadest sense. We thank our Churchwardens, leaders and members of all the Groups who make St Andrew's a welcoming Church, providing many opportunities for the enrichment of our faith.



29 MARCH 2022

PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
<b>Incoming Resources</b>						
Donations and Legacies	2(a)	90,739.92	10,864.65	-	101,604.57	152,608.08
Charitable Activities	2(b)	18,058.53	8,722.23	-	26,780.76	10,289.80
Investments	2(c)	579.68	2.08	-	581.76	692.81
		<u>109,378.13</u>	<u>19,588.96</u>	<u>-</u>	<u>128,967.09</u>	<u>163,590.69</u>
<b>Resources Expended</b>						
Raising Funds	3(a)	104.45	-	-	104.45	205.93
Charitable Activities	3(b)	99,650.35	25,129.94	-	124,780.29	181,259.25
<b>Total Expenditure</b>		<u>99,754.80</u>	<u>25,129.94</u>	<u>-</u>	<u>124,884.74</u>	<u>181,465.18</u>
Net gains/(losses) on investments	9	-	-	1,631.68	1,631.68	871.04
<b>Net income/ (expenditure)</b>		<u>9,623.33</u>	<u>(5,540.98)</u>	<u>1,631.68</u>	<u>5,714.03</u>	<u>(17,003.45)</u>
<b>Transfers Between Funds</b>	8			-	-	-
<b>Other recognised gains/ (losses):</b>						
Profit on disposal of property		-	-	-	-	-
<b>Net Movement in Funds</b>		<u>9,623.33</u>	<u>(5,540.98)</u>	<u>1,631.68</u>	<u>5,714.03</u>	<u>(17,003.45)</u>
<b>Reconciliation of funds:</b>						
Fund Balances Brought Forward		49,963.62	456,768.46	15,533.54	522,265.62	539,269.07
<b>Fund Balances Carried Forward</b>		<u>59,586.95</u>	<u>451,227.48</u>	<u>17,165.22</u>	<u>527,979.65</u>	<u>522,265.62</u>

*John P. Stiles*  
2022 JAN 20

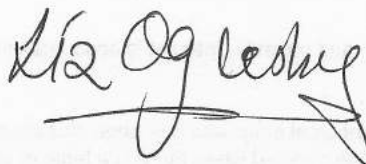


PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

BALANCE SHEET  
AS AT 31 DECEMBER 2021

		Balance Sheet 31 December 2021	Balance Sheet 31 December 2020
	Note		
<b>Tangible Fixed Assets</b>	4	444,149.61	444,149.61
<b>Fixed Asset Investments</b>	10	16,165.22	14,533.54
<b>Current Assets</b>			
Stocks	5	1,397.00	1,543.36
Debtors	6	6,652.36	11,672.62
Money on Deposit		29,468.04	29,452.70
Cash at Bank & in Hand		35,228.18	24,228.29
		<u>72,745.58</u>	<u>66,896.97</u>
<b>Current Liabilities</b>	7	<u>5,080.76</u>	<u>3,314.50</u>
<b>Net Current Assets</b>		67,664.82	63,582.47
<b>Total Assets Less Current Liabilities</b>		<u>527,979.65</u>	<u>522,265.62</u>
<b>Capital and Reserves</b>			
Endowment Funds	9	17,165.22	15,533.54
Restricted Funds	10	451,227.48	456,768.46
Unrestricted Funds			
Designated Funds	11	23,592.58	18,458.90
General Funds		35,994.37	31,504.72
		<u>59,586.95</u>	<u>49,963.62</u>
		<u>527,979.65</u>	<u>522,265.62</u>

Approved by the Parochial Church Council of Biggleswade and  
signed on its behalf by :



Revd Liz Oglesby-Elong  
(Chairman)

Dated : 29th March 2022

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

**1 ACCOUNTING POLICIES**

**Accounting Convention**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

**Funds**

**Restricted Funds**

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

**Endowment Funds**

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted.

Full details of all their restriction are shown in the notes to the accounts.

**Unrestricted Funds**

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future projects and which are therefore not included in its 'free reserves' as disclosed in the trustees report.

**Incoming Resources**

All incoming resources are recognised in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources, the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

The following income streams are recognised when;

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Funds raised by special events are accounted for gross.

**Income from Investments**

Dividends are accounted for when due and payable. Interest is accounted for as it accrues.

**Expenditure**

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised when there is a legal or constructive obligation to make payments to third parties; it is probably that the settlement will be required and the amount of the obligation can be measured reliably. It is recognised under the following headings:

- Costs of raising funds include the costs incurred in generating voluntary income and fundraising costs
- Expenditure on charitable activities includes the expenditure which allows the charity to meet its charitable aims and objectives. These costs are deemed necessary to generate the funds required to finance charitable activities
- Other expenditure represents those items not falling into any other heading.

**Activities directly relating to the work of the Church**

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is

**PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

provided in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**Fixed Assets**

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with s,10 (2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are included in the church's inventory. For all assets and inalienable property acquired prior to 2001 there is insufficient cost information and therefore such assets are not valued in the accounts.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2001 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £2,500 or less are written off when the asset is acquired.

**Fixed Asset Investments**

Investments are valued at market value. The market value has come from information supplied by the Diocesan Board of Finance as at 31 December.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost is calculated using the first-in, first-out formula.

**Missions**

Designations to the Mission Fund is 10% of Christian Stewardship, Bankers Orders and Church Collection Plate on a receipts basis of which 80% is disbursed and 20% retained for emergency aid.

**Debtors**

Short term debtors are measured at transaction price less impairment for bad and doubtful debts.

**Creditors**

Short term creditors are measured at transaction price.



PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Incoming Resources	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
<b>2(a) Income for donations and legacies</b>					
<i>Incoming Resources from Donors</i>					
Christian Stewardship Envelopes	12,512.94			12,512.94	12,891.10
Parish Giving Scheme	24,537.45			24,537.45	26,780.57
Bankers Orders	18,643.22			18,643.22	17,393.00
Church Collection Plates	990.26			990.26	2,715.17
Other Donations	5,155.00			5,155.00	-
Gift Aid	13,292.65			13,292.65	14,171.78
<i>Other Voluntary Incoming Resources</i>					
Other Collections					
Christmas		1,236.84		1,236.84	1,447.59
Lent		746.25		746.25	50.37
Harvest		417.00		417.00	321.79
Confirmation		-		-	5.25
Christian Aid		847.56		847.56	-
Other		-		-	19.72
Organ restoration fund		-		-	685.25
Bells Appeal		-		-	643.00
Bequests & Legacies	-	-		-	-
Revd Guy Scott Leaving Gifts	-	-		-	1,575.00
Peter Vickers Memorial Fund		-		-	13,652.00
Flitwick Charity Income		700.00		700.00	865.00
Heating	351.00			351.00	200.00
Donations re Hymn Books	-			-	50.00
Donation to Clock Repairs		3,125.00		3,125.00	-
Worship in the community		2,900.00		2,900.00	-
Rental of Property	15,007.20			15,007.20	14,724.20
Grants from Friends of St Andrews	-	892.00		892.00	42,913.89
Other	250.20			250.20	1,503.40
	<u>90,739.92</u>	<u>10,864.65</u>	<u>-</u>	<u>101,604.57</u>	<u>152,608.08</u>
<b>2(b) Income from other trading activities</b>					
<i>- To further the Councils Objects</i>					
Fees	7,273.54			7,273.54	3,261.00
Bookstall & Traidcraft	430.00			430.00	616.00
Holiday Club	-	3,080.08		3,080.08	-
Youth Groups	-			-	-
10+	-	-		-	-
12+	-	-		-	42.00
14+	-	-		-	-
16+	-	-		-	639.92
Harmony Youth Choir	-	-		-	22.48
St Andrews Community Choir	-	-		-	285.00
Bellringers	-	1,714.15		1,714.15	-
<i>- To Generate Funds</i>					
Parish Magazine	-			-	436.60
Use of Premises	9,708.75			9,708.75	2,810.50
Food for Thought	-			-	240.00
Tea and Coffee	362.24			362.24	200.00
Newspapers	-			-	89.30
Sunday Lunches	284.00			284.00	375.00
Social Events	-			-	200.00
Country Fair	-	3,928.00		3,928.00	1,072.00
	<u>18,058.53</u>	<u>8,722.23</u>	<u>-</u>	<u>26,780.76</u>	<u>10,289.80</u>
<b>2(c) Income from Investments</b>					
Interest Received	150.00			150.00	568.28
Interest on Church Fabric Funds	-	0.65		0.65	5.23
Interest on Flitwick Charity Fund	-	1.43		1.43	11.64
Dividends and Grants	429.68			429.68	107.66
	<u>579.68</u>	<u>2.08</u>	<u>-</u>	<u>581.76</u>	<u>692.81</u>
<b>TOTAL INCOME</b>	<u><b>109,378.13</b></u>	<u><b>19,588.96</b></u>	<u><b>-</b></u>	<u><b>128,967.09</b></u>	<u><b>163,590.69</b></u>

PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

3 Resources Expended	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
<b>3(a) Costs of raising funds</b>					
Country Fair Expenses	-	-		-	-
Christian Stewardship	104.45			104.45	205.93
	<u>104.45</u>	<u>-</u>	<u>-</u>	<u>104.45</u>	<u>205.93</u>
<b>3(b) Expenditure on charitable activities</b>					
<b>Work of the Church</b>					
Missions allocation	5,668.43			5,668.43	5,977.94
Missions - Emergency Fund Movement	(133.68)			(133.68)	2,104.40
Deanery Project					-
Collections & Donations Disbursed		3,247.65		3,247.65	1,844.72
Country Fair Donation		3,928.00		3,928.00	1,072.00
Parish Share	70,642.00			70,642.00	75,156.00
Upkeep of Services	1,486.40			1,486.40	1,689.54
Worship in the community		4,009.62		4,009.62	1,963.99
Sacristan	1,200.00			1,200.00	1,200.00
Cost of Ministry Incumbent		352.90		352.90	834.56
Cost of Ministry Lay Reader					-
Visiting Clergy	435.00	1,724.30		2,159.30	738.00
Organist & Choir	2,118.66			2,118.66	1,792.00
Bookstall & Traidcraft	281.91			281.91	897.58
Youth Groups					-
10+					-
12+					42.00
14+					-
16+					940.03
Holiday Club		3,420.74		3,420.74	283.00
Harmony Youth Choir					334.93
St Andrews Community Choir					498.43
Revd Guy Scott Leaving Gift					1,575.00
Electricity & Gas	5,615.29			5,615.29	4,797.59
Telephone	840.42			840.42	784.34
Printing, Postage, Stationery					
Books and Advertising	1,380.75	120.80		1,501.55	625.09
Website Costs					-
Chapter House Maint & Cleaning	2,571.18			2,571.18	4,190.11
Insurance & Rates - Church	3,268.88			3,268.88	3,229.93
Insurance & Rates - Compton Mead	377.21			377.21	366.74
Church Maintenance & Cleaning	3,567.39	30.00		3,597.39	3,766.41
Clock Repairs		3,125.00		3,125.00	-
Roof Alarm		892.00		892.00	532.80
Religious Education		342.79		342.79	280.58
Garden of Remembrance	51.43	44.21		95.64	-
Secretary		3,891.93		3,891.93	3,685.16
Other	90.58			90.58	335.64
PA Maintenance	188.50			188.50	-
Bank Charges					60.00
Major Works on Building					-
South Porch Project					1,717.92
Church reordering					6,362.45
Organ Restoration					7,804.97
Quinquennial					39,095.40
Chapter House Path					4,680.00
	<u>99,650.35</u>	<u>25,129.94</u>	<u>-</u>	<u>124,780.29</u>	<u>181,259.25</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u>99,754.80</u>	<u>25,129.94</u>	<u>-</u>	<u>124,884.74</u>	<u>181,465.18</u>

PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

4 TANGIBLE FIXED ASSETS

The tangible fixed assets of the church are as follows:

	Curates Housing £
<b>COST</b>	
As at 1 January 2021	444,149.61
Additions	
Disposals	
As at 31 December 2021	<u>444,149.61</u>
<b>NET BOOK VALUE</b>	
As at 31 December 2021	<u>444,149.61</u>
As at 1 January 2021	<u>444,149.61</u>

5 STOCKS

	2021 £	2020 £
Bookstall and Traidcraft stocks	<u>1,397.00</u>	<u>1,543.36</u>

6 DEBTORS

	2021 £	2020 £
Sundry Debtors and Prepayments	4,752.36	9,611.62
Gift Aid Debtor	1,900.00	2,061.00
	<u>6,652.36</u>	<u>11,672.62</u>

7 CURRENT LIABILITIES

	2021 £	2020 £
Accruals for Grants Payable	-	2,285.72
Sundry Creditors and Accruals	5,080.76	1,028.78
	<u>5,080.76</u>	<u>3,314.50</u>

8 TRANSFERS BETWEEN FUNDS

There were no transfers between funds during the year .

9 ENDOWMENT FUNDS AND FIXED ASSET INVESTMENT

	2021 £	2020 £
Market Value Brought Forward	14,533.54	13,662.50
Unrealised Gain on Revaluation of Shares	1,631.68	871.04
<b>Market Value of Investments</b>	<u>16,165.22</u>	<u>14,533.54</u>
<b>Porter and Waring Bequests - Capital Sum</b>	<u>1,000.00</u>	<u>1,000.00</u>
<b>Endowed Funds Carried forward</b>	<u>17,165.22</u>	<u>15,533.54</u>

The Endowment Funds are made up of the following (a) 604 shares in the Central Board of Finance Investment Fund relating to the Warren Fund. The dividend income is available for general purposes and is added to the general reserve fund. The value of this at the balance sheet date was £14,125.57 (2020 - £12,349.81); (b) 1291 units in the CBF Church of England Fixed Interest Securities Fund relating to the Wilkins Fund. This income is restricted to the benefice/repairs of the Church. The value of this at the balance sheet date was £2,039.65 (2020 - £2,183.73)

The Porter and Waring bequests made some years ago as Endowed Funds where the interest is available to the PCC but restricted to maintaining the Church buildings.

The capital is not available to the PCC for any of the above funds.

PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

10 RESTRICTED FUNDS

The income funds of the Church include restricted funds comprising the following unexpended balances of donations and grants held to be applied for specific purposes:

	Balance 01.01.21 £	Incoming Resources £	Resources Expended £	Transfers £	Balance 31.12.21 £
Curates Housing Fund	444,149.61	-	-		444,149.61
Religious Education	1,098.37	-	(342.79)		755.58
Church Fabric Fund - - (Porter & Wareing Bequests)	520.68	0.65	-		521.33
Youth Groups :					
10+	0.39	-	-		0.39
12+	-	-	-		-
14+	-	-	-		-
16+	0.37	-	-		0.37
Holiday Club	814.72	3,080.08	(3,420.74)		474.06
Collections for Disbursement	-	3,247.65	(3,247.65)		-
Fundraising Events Disbursed	-	3,928.00	(3,928.00)		-
Parents and Toddlers	1,031.20	-	-		1,031.20
Flitwick Charity Income Fund	1,471.72	701.43	(2,077.20)		95.95
Organ Restoration Fund	30.00	-	(30.00)		-
Window Fund	272.48	-	-		272.48
Clock Repairs	-	3,125.00	(3,125.00)		-
Worship in the Community	5,122.35	2,900.00	(8,022.35)		-
Garden of Remembrance	44.21	-	(44.21)		-
Grants From Friends of St Andrews	-	892.00	(892.00)		-
Bellringers	1,030.49	886.50	-		1,916.99
Ringling Centre	297.49	827.65	-		1,125.14
Training Fund	884.38	-	-		884.38
	456,768.46	19,588.96	(25,129.94)	-	451,227.48
			(5,540.98)	Per SOFA	

The above Funds are not available to the Church for general purposes.

11 DESIGNATED FUNDS

The income funds of the Church include designated funds which have been set aside out of unrestricted funds by the Church for specific purposes:

	Balance 01.01.21 £	New Designations £	Utilised/ Realised £	Balance 31.12.21 £
Major Fabric Fund	17,533.32	-	-	17,533.32
Emergency Mission Fund	925.58	1,133.68	1,000.00	1,059.26
Donations and Legacies Fund	-	5,000.00	-	5,000.00
	-	-	-	-
	18,458.90	6,133.68	1,000.00	23,592.58

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £
<b>Fund Balances as at 31 December 2020 are represented by :</b>				
Tangible Fixed Assets	-	444,149.61	-	444,149.61
Fixed Asset Investments	-	-	16,165.22	16,165.22
Current Assets	62,403.37	9,342.21	1,000.00	72,745.58
Current Liabilities	(2,846.42)	(2,234.34)	-	(5,080.76)
	59,556.95	451,257.48	17,165.22	527,979.65



**PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**13 PCC MEMBERS AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES**

There were no members' remuneration or other benefits for the year ended 31 December 2021 or for the year ended 31 December 2020.

**Members' expenses**

Reimbursement of expenses during the year to connected persons was as follows:

Incumbent's Expenses	£	353
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**14 RELATED PARTY DISCLOSURES**

**Related Trust**

The Peter Vickers Memorial Fund was created in 2013 by a bequest from Peter Vickers for the benefit of St. Andrews.

The funds are held in a separate trust and not available to the PCC but at the discretion of the Trustees (Incumbent and Churchwardens).

At 31 December 2021 the total value of the Peter Vickers Memorial Fund was £740,516 (2020 - £636,372)



**PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE PAROCHIAL CHURCH COUNCIL OF BIGGLESWADE**

I report on the Accounts of the PCC for the year ended 31 December, 2021, which are set out on pages 7 to 15, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulation") and s145 of the Charities Act 2011 ("the Act").

**Respective responsibilities of trustees and examiner**

As the Charity's trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of Section 144 (2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act), to follow the procedures specified in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Act), and to state whether particular matters have come to our attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under s145(5)(b) of the Act and to be found in the Church guidance. 2006 edition. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Act: and
- to prepare Accounts which accord with the accounting records.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



Colin Sparshott, FCCA

Dated: 30th March 2022